

**SBH Young Professionals Summer Internship 2020 Application**

(Completed Application should be emailed to vmassre@csnetworks.org )

**\*ALL APPLICANTS MUST ALSO CREATE AN ACCOUNT WITH US AT WWW.SBHCAREER.ORG**

**Applicant Information**

**\*Last Name: \*First Name: Middle Name:**

**\*Date of Birth: Country of Citizenship:**

**\*Address: \*State: \*Zip:**

**\*Cell Phone: \*Email:**

**Please List All Information:**

|  |
| --- |
| **Education** |
|  | **Name** | **Years** | **GPA** |
| **\*College** |  |  |  |
|  |  |  |
| **High School** |  |  | **(include SAT/ACT score)** |
| **Other** |  |  |  |

**Are You Currently in College?** [ ] Yes [ ]  No **Full Time Student?** [ ] Yes [ ] No

**Level:** [ ] Freshman [ ]  Sophomore [ ] Junior [ ] Senior [ ] Graduate

**Anticipated Date of Graduation:**

**Have You Ever Studied Abroad?** [ ] Yes [ ]  No **What Program and Where?**

**Do You Speak Any Other Languages?** [ ] Yes [ ] No

**Language(s):**  [ ] Fluent [ ] Semi Fluent [ ]  Basic

**Computer/Software Skills: (check all that apply)**

[ ] Windows [ ]  Macintosh [ ]  Microsoft Word [ ]  Microsoft PowerPoint [ ] Microsoft Excel

[ ] QuickBooks [ ]  Adobe Photoshop [ ] Adobe Illustrator [ ] Adobe [ ] InDesign [ ] Other:

**Occupation**

**Are You Currently Employed?** [ ] Full-Time [ ] Part-Time [ ] Not Employed

|  |
| --- |
| **Employment History** |
| **Company** | **Contact Information** | **Position** | **Dates** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

***References & Recommendation: Please provide us with references, any letters of recommendation from former employers if available***

**Personal Information**

**Area of Interest: (check top three)** [ ]  **Accounting** [ ] **Real Estate** [ ]  **Business** [ ]  **Fashion**

[ ] **Writing** [ ]  **Computer Programming** [ ]  **Sales** [ ]  **Medicine** [ ]  **Finance** [ ]  **Law**

**Other:**

**Please list any community/professional organizations, honors and awards:**

**How did you hear about the SBH Young Professionals Internship Program?**

**Have you attended any other SBH Young Professionals events? If so, which one(s)?**

**Approximate dates of availability for internship**

**Start Date: Ending Date:**

**Approximate length of Internship: (desired # of weeks)**

**Attachments**

Please submit the following materials as part of your application package

1. **Resume:** Attach a resume which lists relevant coursework, work experience, and other experiences that relate to the internship project which you are applying for. Email to vmassre@csnetworks.org
2. **Personal Statement:** In the body of your email, please write a short proposal stating: Why you think you are the best candidate for this internship program? What do you hope to learn? What do you think will be the greatest challenge for your summer job? How does it relate your academic and career goals? Email to vmassre@csnetworks.org

**Understanding the Process**

Please review the checklist below to understand the process for this program.

* Completion of Application Form at [www.sbhcareer.org](http://www.sbhcareer.org) as well as this Internship Application
* Interview with Career Services Network Staff
* Interview with Employer & Placement
* Commitment to the Program (Orientation & SBH Give Back)

***Deadline*** *All 2020 SBH Internship Applications should be* ***submitted by 3/1/20*** *for full consideration. Application, Resume, and Personal Statement must be submitted together at one time.*

**I certify that all of the statements in this application are true and complete to the best of my knowledge:**

**\*Signature: Date:**